



**Government of West Bengal
West Bengal Group D Recruitment Board
Utility Building, HIDCO, Action Area IIC
(Near Mangaldeep Rotary)
New Town, Kolkata - 700161**

Memo no. / WBGDRB/ E- 21 /2016

Dated 13.01.2017

Sub:- Engagement of Data Entry Operator on temporary basis

The West Bengal Group D Recruitment Board is going to engage a few Data Entry Operators on temporary basis for an initial period of 1 year, as per terms and Conditions of Finance Department, W.B. The consolidated Professional fee per month will be Rs 11,000/- initially.

The minimum qualification will be Graduation with Certificate in Computer Applications.

Thy candidate is expected to have proficiency in typing on a computer and preferably possess knowlecge on Office Productivity Software.

The applicants shall submit their Resume/ CV addressed to the Chairman, W.B.Group D Recruitment Board, in a sealed cover latest by 4 pm on 20th January 2017.

Chairman
West Bengal Group D Recruitment Board