



Government of West Bengal
West Bengal Group D Recruitment Board
Utility Building, HIDCO, 2nd Floor
Action Area IIC, (Near Mangaldeep rotary)
New Town, Kolkata - 700161

Memo No 308/WBGDRB/M-18/2016

Dated: 6.3.2017

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Sealed Tenders are invited by The West Bengal Group D Recruitment Board (hereinafter referred to as The Board) from bonafide suppliers/ manufacturers for supply of Canvas/ jute bags, for carrying printed paper materials, as per following specifications:

- 1) Size of the bags will be 32" x 14" x 14", 18" x 12" x 10" and 16"x12"x10".
- 2) Approximate quantity for each size will vary between 3500 nos and 7000 nos.
- 3) Quality of materials will be as per specifications mentioned below.

Rates should be quoted for canvas and water proof coated jute bags separately.

Rates should be quoted per bag separately for following specifications.

Supply of 3500 bags of each category has to be made within 15 days of placement of the order. In case the Board is in need of more bags, a second order may be placed at the accepted rate to the supplier with the same terms and conditions. However, considering the fact that the supply has to be made on emergency mode to meet the examination deadline, the Board may place order for further supply to any other tenderer at the accepted price, through negotiation, if the tenderer is agreeable.

The rates should be quoted in the following format:

Material	Thickness/ Quality	Rate per bag for 32"x14"x14'	Rate per bag for 18"x12"x10'	Rate per bag for 16"x12"x10''
White Canvas bag	12 oz.			Nil
White Canvas bag	10 oz.	Nil		
White water- proof jute bag	(pl mention specification)	Nil		

The tenderer should produce valid certificate in support of his successfully carrying out any material supply/ work for the Govt, of ordered value Rs 10,00,000/ or more.

Bid is to be accompanied with two samples duly signed by the Bidder mentioning specifications.

The tenderer should also have valid PAN card, Income Tax clearance certificate for last Assessment year and Service Tax registration.

EMD: The Tenderer will have to deposit a non-refundable Earnest Money of Rs 500/- through Bank Draft/ Pay Order of any scheduled Bank, payable in Kolkata, in favour of "West Bengal Group D Recruitment Board". However, in case of the Self Help Groups, they will be exempt from paying the EMD. However, the SHGs will have to produce valid certificate from the PD, PRDD, Govt of W.Bengal.

Security Deposit: The successful Bidder will have to pay a security deposit of Rs 10,000/- in the form of a Bank draft of any scheduled Bank in favour of "West Bengal group D Recruitment Board" payable at Kolkata.

VALIDITY OF BID: For consideration of rates, bid shall remain valid for 3 months from the due date of submission of Bid.

RATES: Rates will be inclusive of all taxes as applicable.

QUALITY: The supplier shall have to ensure the supply of ordered item in good conditions as per the specifications mentioned above. Any material if not found conforming to specifications mentioned in the Bid will be out rightly rejected by the Board.

PAYMENT : 100 percent payment will be made against supplies. However, in case of self Help Groups, 25% of estimated value may be paid in advance so as to facilitate purchase of materials etc by the SHGs.

NEGOTIATIONS: It is clarified that the Bidder should quote their lowest prices only. The Tender Evaluation Committee of the Board may, however, decide to negotiate with the Bidders without assigning any reason thereof.

In case of any dispute arising between the supplier and the Board, matter shall be referred to The Chairman of The Board, who will act as sole arbitrator and will finally pass his verdict that will be binding on the Supplier and the Board.

The Tender Evaluation Committee reserves the right to accept or reject any BID or all the BIDS without assigning any reason whatsoever at any time prior to the award of the contract, without incurring any liability to the affected tenderers and any obligation to inform the affected tenderers of the grounds.

The sealed tender has to be superscribed "Tender for purchase of Jute/ Canvas bag 2017" and should be addressed to The Chairman, West Bengal Group D Recruitment Board, Utility Building, Action Area – 2C, New Town, Kolkata – 700161, so as to reach the office at the above address latest by 15th March 2017 (within 5 PM).

Sd/-

Chairman
West Bengal Group D Recruitment Board